



GRIT- Girls Representing in Trades Instructor Application

Position title: Carpentry Instructor

Program description: YWCA Missoula's girl's leadership program GUTS! (Girls Using Their Strengths), has launched a new program called GRIT, or Girls Representing in Trades. GRIT aims to engage, educate and empower young women to explore trade and skill-based work as attainable and feasible careers— anything from construction, to auto mechanics, to welding. GRIT teaches skilled trades to help girls identify their strengths, build confidence, develop their leadership skills, and challenge the stereotypes that exist within the trade culture.

Position responsibilities and expectations:

- Teach carpentry and woodworking skills to groups of 5-8 high school girls. About 20-30 hours total instruction and planning time.
- Work with a co-instructor and GRIT staff to create appropriate curriculum that can be implemented within 1-2-month time frame.
- Help students plan an individual project to keep AND a team project to be donated back to the Missoula community.
- Effectively demonstrate and teach the following concepts and skills:
 - Necessary safety training around carpentry equipment
 - Basic use of hand and power tools
 - Basic skills needed to work and build things out of wood
- Make a commitment to teach for the entirety of the program.
- Participate in a GRIT training prior to the beginning of instruction.
- Be engaged and on time during all planning meetings and instruction times.
- Create a supportive, respectful, open, comfortable, and fun learning environment.
- Excellent communication with co-instructor, students, and GRIT staff.

Other qualifications may include:

- Work experience in the carpentry or construction trade.
- Experience working with youth.
- Experience teaching or facilitating groups.
- Knowledge of and/or interest in general gender-based social issues or specific gender-based issues within the trade culture.

Pay: Volunteer position with stipend provided.

Duration:

- 20-30 hours during January 2018 and early February 2018

Carpentry schedule: These dates are flexible. If the applicant is a great fit for GRIT, we would be happy to reassess the schedule with your availability in mind.

- Monday January 8th 5:30-7:00: GRIT Training (1.5 hours)
- Saturday January 13th: 9:00am-4:00pm (7 hours)
- Week of January 15th: 4:00pm-7:00pm (3 hours)
- Saturday January 27th: 9:00am-4:00pm (7 hours)
- Week of January 29th: 4:00pm-7:00pm (3 hours)

Applications can be dropped off, emailed, or faxed to Margaret Hoyt

YWCA Missoula, 1130 W. Broadway, mhoyt@ywcaofmissoula.org

phone: 406-543-6691 fax: 406-543-6777

Please write or print clearly.

| | |
|-----------------|------------|
| Name: | |
| Street Address: | City: |
| Zip: | Phone 1: |
| Email: | Ethnicity: |

Education

Please describe your education. Include highest education received and any courses/classes that may be relevant to GRIT.

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Volunteer / Work Experience

Please list related work and/or volunteer experience. Include name, description of work, and dates of work/service. Attach an extra sheet (or resume with all relevant information) if necessary.

| | |
|----------------------|----------------|
| Type of work: | Dates of work: |
| Description of work: | |
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| Type of work: | Dates of work: |
| Description of work: | |
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| Type of work: | Dates of work: |
| Description of work: | |
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References

Please list two references. If you do not have two, please state why.

| Name | Address | Phone | Professional, Academic, Personal |
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PLEASE ANSWER THE FOLLOWING QUESTIONS.

If you wish, you may attach a separate sheet with questions clearly labeled.

1. Why do you want to work with GRIT? And how did you find out about us?

2. What can you offer the GRIT program/GRIT girls?

3. What is your carpentry experience? Do you feel confident teaching basic wood working skills?

4. Do you have any experience working with youth or girls ages 9 to 18? If so, could you tell us about that experience?

5. What challenges do you think young women face today?

6. Tell us about something you've accomplished that makes you proud.

7. YWCA supports public policies that confront bias at all levels in society and promote a wide variety of rights, including reproductive choice for women, freedom of sexual orientation, and the elimination of racism. Do these policies mesh or conflict with your personal values?

8. Any criminal record? Please explain.

Volunteer Agreement

I, the undersigned, agree to accompany the GRIT girls and staff on program outings, whether they be job-site tours, or field trips to local businesses. I understand the importance of being a dependable and consistent source of supervision on these outings, and the safety of and interactions with GRIT girls are my first priority. As a volunteer working closely with the GRIT girls, I understand that when in the capacity of driver, I am to drive with precaution and safety. I also agree not to bring any alcohol or illegal drugs on any outing.

Signature

Date

It is the YWCA Missoula's policy to not discriminate against any persons based on race, physical or mental disability, religion, national origin, sex, age, creed, physical condition, sexual orientation, gender identity or expression.

Criminal Background Check Policy

It shall be the policy of the GUTS! program to conduct a criminal background check on all prospective employees and volunteers, ages 18 and older. Information received will be conviction data based upon Montana records, from the State of Montana Identification Bureau.

Applicants or current paid/unpaid employees are not eligible for employment if they have been convicted of the following:

1. Any conviction involving the sale, manufacture, or distribution of a controlled substance.
2. Any conviction involving bodily harm to another individual or the use of a weapon in the commission of a crime.
3. Any conviction of illegal sexual activity or indecency.
4. Any conviction of abuse or neglect of a child.

NOTE: Any volunteer or staff member with a first time DWI conviction within the last five years would not be allowed to operate any vehicles GUTS! uses for activities. All other convictions are to be reviewed and discussed by the GUTS! staff and may result in a decision to hire or not hire the individual involved. If you are aware of any convictions that will be on your report, please feel free to offer a disclosure or explain your record below.

If you care to, use this space to explain any portion of your record. If no explanation is necessary, or you care not to, simply leave blank:

Background Check Authorization

Print Name: _____
(First) (Middle) (Last)

Former Name(s) and Dates Used: _____

Current Address Since: _____
(Mo/Yr (Street) (City) (Zip/State)
)

Previous Address From: _____
(Mo/Yr (Street) (City) (Zip/State)
)

Previous Address From: _____
(Mo/Yr (Street) (City) (Zip/State)
)

Social Security Number: _____ DOB: _____

Telephone Number: _____

Drivers License Number/State: _____

The information contained in this application is correct to the best of my knowledge. I hereby authorize _____ and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment and/or volunteer purposes. I understand that the scope of the consumer report/ investigative consumer report may include, but is not limited to the following areas: verification of social security number; current and previous residences; and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions; driving records, birth records, and any other public records.

I further authorize any individual, company, firm, corporation, or public agency to divulge any and all information, verbal or written, pertaining to me, to _____ or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation, or public agency may have, to include information or data received from other sources.

_____ and its designated agents and representatives shall maintain all information received from this authorization in a confidential manner in order to protect the applicants personal information, including, but not limited to, addresses, social security numbers, and dates of birth.

Signature: _____ Date: _____

Notice to California, Minnesota and Oklahoma Residents:

Please check the box below if you wish to receive a copy of a consumer report that is requested.

I wish to receive a copy of any Background Check Report on me that is requested.